



City & County of San Francisco

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2022 Summer Student Intern Program

Engineering · Architecture · Planning · Computer Science/Information Services

The City and County of San Francisco is seeking student interns for various engineering and architecture disciplines, to provide support to in-house Engineering · Architecture · Landscape Architecture · Planning · Surveying · GIS · IT staff. The City Departments that employ interns are the Airport Commission (SFO), Department of Building Inspection (DBI), Department of Technology (DT), Municipal Transportation Agency (MTA), Port of San Francisco (Port), San Francisco Public Utilities Commission (SFPUC), Public Works, and Recreation and Park Department (RPD). Interns will gain on-the-job experience under the guidance of experienced professional engineers, architects, planners and surveyors. Interns will participate in various activities in the respective City Departments.

Positions may be available in the following Areas:

Architectural Engineering	Electrical Engineering	Planning
Architectural Technology	Environmental Engineering	Project Management
Architecture	Geographic Information System	Regional Planning
Biology/Natural Resources	Hydraulics	Storm Water Management
Broadcast Engineering	Industrial Control Systems (ICS)	Structural Engineering
Chemical Engineering	Information Technology	Supervisory Control and Data Acquisition
City Planning	Interior Architecture	Traffic/Transportation Engineering
Civil Engineering	Land Surveying	Traffic/Transportation Planning
Cloud Security	Landscape Architecture	Urban Planning
Computer Science/Information Services	Mathematics	Utilities Engineering
Construction Management	Mechanical Engineering	Water Resources
Digital Forensics		

Starting Salary: \$31.45 per hour (\$2,516 Bi-weekly salary)

Minimum Qualifications

At the time of filing, the applicant must be in an accredited Mechanical, Machine, Electrical, Civil, or Environmental Engineering · Architecture · Landscape Architecture, Interior Architecture, Architectural Technology, Architectural Engineering · Planning, Urban Planning, City Planning, Regional Planning · Computer Science/Information Services Program, Cybersecurity Program, Cloud Security, Digital Forensics · Mathematics · Biology · Natural Resources, Environmental Horticulture, at a university or a related field at a community college. An applicant must be returning to their undergraduate program or entering/continuing a graduate program in the Fall 2022. Students who will soon graduate are encouraged to apply. Applicants can still apply if it is their second-to-last or last semester, as they may still be appointed to work within six months of graduation.

How to Apply

Please apply online: Submit the following (a) Cover letter (limited to 1 page), briefly addressing your interest in Engineering · Architecture · Landscape Architecture · Planning · Computer Science/Information Services · Biology · Natural Resources discipline area(s) and career goals, (b) a current resume; (c) your current college transcript all in pdf format. Failure to submit a copy of college transcripts with cover letter and resume may result in rejection of application. Submission date for college transcripts may be extended if it is impossible to obtain them by the filing date. Applicants must submit a signed statement explaining why transcripts cannot be obtained by the filing date. Extension requests will be granted on a case-by-case basis. It is the applicant's sole responsibility that all application materials and support documentation be received in a complete and legible form.

Note: Your resume and cover letter could be used for scoring in selection processes and interviews within certain city departments. Please, see FAQs for further details.

General Information regarding City and County of San Francisco Employment Policies and Procedures can be found at <http://www.sfdhr.org/index.aspx> or a hard copy can be obtained at 1 South Van Ness Avenue, 4th Floor, San Francisco, CA 94012.

Terms of Announcement: Applicants must be guided solely by the provisions of this announcement, including requirements, time periods and other particulars, except when superseded by federal, state or local laws, rules or regulations.

Right to work: All persons entering the City and County of San Francisco workforce are required to provide verification of authorization to work in the US. The list of acceptable verifications can be found at: <http://www.uscis.gov/i-9-central/acceptable-documents/list-documents/form-i-9-acceptable-documents>

Conviction History forms: As part of the application process, an applicant must also fill out a Conviction History form. Please note that the conviction history form should not be submitted with a job application unless you are instructed to do so in the job announcement.

Reasonable Accommodation Request: Information on requesting reasonable accommodations for persons with disabilities can be found at: <http://www.sfdhr.org/index.aspx?page=33>

Application packages must be submitted online at www.sfstudentintern.org (All file attachments should be in PDF format)

The following dates are tentative and subject to change:

Application Start Date	December 10, 2021
Deadline for Filing:	February 10, 2022
Notification of Interview:	March 4-12, 2022
Conduct Interviews:	March 22-April 2, 2022
Selected applicants to be contacted with additional hiring instructions:	April 3-22, 2022

[Apply here](#)

**Minorities, Women and Persons with Disabilities are encouraged to Apply
An Equal Opportunity Employer**